

FROM THE DESK OF THE PRINCIPAL

CXC - CSEC SCHOOL BASED ASSESSMENT 2023- 2024 PARENTS' UPDATE



Dear Parents/Guardians:

Over the years, our experience has been that the few students who do not excel in the Caribbean Examinations Council (CXC) Examinations are those who do not prepare thoroughly. Our analysis for the post COVID-19 also showed that some students simply did not attempt their SBAs resulting them absenting themselves from the exams or failing. This is despite our best combined efforts as a school to get them to comply. We are pleased to note however that this year we continued to see improvements in students submitting their original work for their SBAs.

Additionally, Ardenne uses the correct approach that SBA is a regular part of the students' work that is standardized and shared with CXC for final results purposes. Therefore, it is a part of our regular school work with these grades reflected on each student's final transcripts.

Regrettably we still experienced:

- Failure to be present for consultations or SBA workshops
- Failure to collect assignments from teachers
- Failure to submit drafts on schedule
- Non-submission of final assignments
- Unreasonable conduct on the part of students and parents when assignments are handed in late and cannot be returned to students at short notice
 - These included outright lies sent to the Ministry in writing regarding our processes for ensuring that students complete and hand in assignments
- Plagiarism
 - Students supporting plagiarism by allowing other students to copy their work or have access to their work
 - Plagiarism of other's work



- **Parents being unaware that SBAs have been given and the timelines for submissions despite calls being made and emails sent to everyone**

Therefore, this year, we are sending you this communication in order to ensure that we have utilized another medium of sharing with you the importance of School Based Assessments (SBA) in your child/ward passing with high grades. The school asks that you make careful note of the following subjects and the assignments given or to be given and the timelines that should be observed.

Please do everything that you can to have your child/ward comply with these requirements.

HIRESOCA DEPARTMENT

CARIBBEAN HISTORY

- **June 31, 2023** - SBA Proposal to be submitted: The proposal should include the Research question, Objectives and Rationale.
- **September 22, 2023**- Having received approval from the teacher for the proposal, submit the Acknowledgement, Introduction, –SBA layout (what objectives will be discussed in each chapter), the revised Objectives, Research question and Rationale if these were not properly done in the proposal.
- **October 18, 2023**– Submit First draft of **FULL SBA**
- **February 23, 2024** – Submit SBA final product in its entirety.

RELIGIOUS EDUCATION

The **Religious Education SBA** schedule follows:

- October 2, 2023 – First draft is due **December 8, 2023**
- **October 2, 2023** - First draft is due **December 8, 2023** - Final product
- 12, 2018 - Final product



THE ENGLISH DEPARTMENT

ENGLISH A

The English SBA has a written and an oral component. The students have already started working on their SBA; they have formed their groups of four or five and they have selected a group theme. They have also selected their individual topic and have begun working on their portfolio. Students will be assigned a grade for group participation as well as their individual portfolio and oral presentation.

The items below are yet to be completed.

- Written Report December 2023
- Reflection #3 January 2024
- Oral Presentation November 2023

Please note that the grade assigned for the English Language SBA will also be the SBA grade assigned to those students who are sitting English Literature.

BUSINESS AND TECHNOLOGY DEPARTMENT

INFORMATION TECHNOLOGY

- MS Excel due September 29, 2023
- MS Access due September 29, 2023
- MS Word due December 8, 2023
- Programming due January 12, 2024

PRINCIPLES OF BUSINESS & ECONOMICS

- First draft due December 8, 2023
- Final SBA due January 12, 2024
- In class consultations are ongoing

PRINCIPLES OF ACCOUNTS

- First draft due December 8, 2023
- Final SBA due January 12, 2024
- In class consultations are ongoing

ELECTRONIC DOCUMENT PREPARATION AND MANAGEMENT

- Email component due October 6, 2023
- MS PowerPoint due October 6, 2023



- Manuscript due in January 8, 2024
- Portfolio component due January 8, 2024

In class consultations are ongoing

SCIENCE DEPARTMENT

SBA's are done in the form of laboratory activities throughout grades 10 and 11 during regular class sessions. In addition, the following will be included:

- Students are assigned a BIOLOGY experiment on Germination to be completed during the summer of 2023. The data from which will be used for three different lab reports when they resume school in September 2023. Students are currently completing the reports.
- An investigative project, for this assignment they should choose only **ONE** of the following subjects - **BIOLOGY, CHEMISTRY or PHYSICS** to complete their assignment.
- June 2023 - Distributed handout for the investigative project.
- The planning and designing portion was due the first week in September 2023 and they will be required to implement what they have previously designed in early November 2023.

Completion dates for ALL SBA's February 2024.

AGRICULTURAL SCIENCE

Students will be required to keep a Portfolio which comprises documentation on:

- The performance of skills. Ten skill performances will be rated on a 5-point scale by the teacher using the criteria outlined in the CXC syllabus.
- One investigation each in crop and animal production. Each investigation will be marked out of 20 marks. The portfolio should be presented by January 31, 2024.

VISUAL & PERFORMING ARTS

THEATRE ARTS

- Practical Exam #1 March 2018 (Grade ten students)
- Practical Exam #2 November 2017 (Grade 11 students)



- Practical Exam #3 March 2018 (Grade 11 students)
- SBA Written paper #1
 - Critique
 - Draft 1 Due Mid – October 14, 2023
 - Draft 2 Due End – November 17, 2023
 - Final Submission December 2023 (end of term one)
- Written paper #2
 - Research Paper
 - Draft 1 Due January 8, 2024
 - Draft 2 Due February 10, 2024
 - Final submission March 20, 2024

VISUAL ARTS

The Visual Arts examination consists of three components, namely:

- The Reflective Art Journal
- Six pieces of SBA (student work) selected from the two expressive forms
- The examination component: All students will sit their two expressive forms in two six-hours sitting.

The deadline for the **four (4) PIECES OF SBA** (two from two Expressive forms) is on Thursday, December 7, 2023.

The **FIRST DRAFT of the Reflective Art Journal** is due on January 16, 2024.

All students sitting the examination must make every effort to meet these deadlines.

MODERN LANGUAGES

Students are required to do an oral examination in the target language of **FRENCH** or **SPANISH**. They will be required to respond orally to situations and/or instructions given in English, read a passage aloud in French or Spanish and answer in French or Spanish 4 questions on each of the four topics under examination.

The six themes for the Oral exam will be graded over 6 months as the SBA component of the examination. These will be placed in Google Classroom with relevant resources.

THEME	DUE DATE
Home & Family	October 9, 2023



School & Career	October 30, 2023
Daily Routine	November 18, 2023
Sports and Recreation	December 4, 2023
Travel	January 8, 2024
Shopping	February 26, 2024

MATHEMATICS

ADDITIONAL MATHEMATICS

- The Additional Mathematics SBA is a project. The focus will be on the use of Calculus to solve a real life problem.
- Students will be guided through the different stages of their SBAs, in their respective classes.
- The students will be in groups and each student be assigned a task for which they will be graded.

Please note the following due dates:

- First draft Friday, December 1, 2023
- Final draft Monday, January 9, 2023

MATHEMATICS

The Mathematics SBA is a project. The students will show how Mathematics may be used to solve a real life problem.

Students will be guided through the different stages of their SBA, in their respective classes.

The students will be in groups and each student be assigned a task for which they will be graded.

- First draft Friday, December 1, 2023
- Final draft Monday, January 9, 2023

GEOGRAPHY DEPARTMENT



CSEC GEOGRAPHY the students will:

- Students will collect data by going on a rivers field investigation and a coastal field investigation in September 2023.
- SBA workshop will be conducted in October 2023.
- Completed DRAFT must be submitted ON November 17, 2023 and feedback given.
- Final product submitted on December 11, 2023.

CSEC SOCIAL STUDIES the students will:

- May 2023 submitted Problem Statement to the teacher for approval.
- October 2023 students will complete chapters 1 and 2 in class. (single session)
- Students will collect data in the December 2023, using questionnaires or interview sheets
- SBA workshop will be conducted in January 2024 to complete the other three (3) chapters
- Completed DRAFT must be submitted ON FEBRUARY 9, 2024
- Final product submitted on February 29, 2024

TECHNICAL AND VOCATIONAL DEPARTMENT

FOOD NUTRITION AND HEALTH

- The students are required to do **THREE PRACTICALS** with a written time plan for each.
- SBA #1 to be completed by June 2023
- SBA #2 by October 2023. Externally Moderated along with the Portfolio November 2023
- SBA #3 by February 2024.

INDUSTRIAL ARTS TECHNICAL DRAWING

The students are required to do **THREE PRACTICALS** with a written time plan for each.

- Phase 1 September 2023
- Phase 2 December 2023
- Phase 3 Including All questions in the Portfolio February 2024

BUILDING TECHNOLOGY

- Phase 1 September 2023
- Phase 2 November 2023



- Phase 3 January 2024

ELECTRICAL TECHNOLOGY

- Phase 1 September 2023
- Phase 2 November 2023
- Phase 3 January

PHYSICAL EDUCATION AND SPORTS DEPARTMENT

The SBA question will be given at the end of November 2023.

- The practical component will be done in December 2023. (Date to be announced)
- First draft of the written project is to be submitted on January 15, 2024.
- Second draft is to be submitted on February 2, 2024
- Final draft is to be submitted on February 28, 2024.

Nadine A Molloy, JP

Principal

October 25, 2023

